



## CITY PRIDE SCHOOL, RAVET

### EXECUTIVE COMMITTEE OF PARENT TEACHER ASSOCIATION EPTA (2022-23)

#### MINUTES OF THE FIRST MEETING

**Date and Date:** Thursday 30<sup>th</sup> June 2022

**Time:** 2:00pm – 3:30pm

**Venue:** School Auditorium

The first meeting of Executive Committee of Parent Teacher Association (EPTA) 2022-23 was conducted on Thursday, 30<sup>th</sup> June 2022, at 2.00 pm in the school auditorium. Chairperson Mrs. Sumedha Phadke shared the agenda of the meeting.

#### **AGENDA:**

- Welcome
- Confirmation of last MOM – 31.03.2022
- Briefing about EPTA
- Introduction of the new E-PTA committee members
- Selection of the office bearers
- Discussion and sharing of thoughts
- Any other point with the permission of the chairperson.
- Vote of Thanks

#### **1. Welcome:**

Mrs. Sumedha Phadke the Chairperson of the EPTA extended warm welcome to all the members of the Executive Committee of PTA for 2022-23. She noted that the requisite quorum for the meeting was present and called the meeting to order.

#### **2. Confirmation of previous MOM :**

Mrs. Sumedha Phadke – Chairperson read out the minutes of the previous E-PTA meeting, which was conducted on Thursday 31.03.2022. All the members unanimously confirmed the MOM of the last meeting.

#### **3. Briefing about EPTA**

The E-PTA members were briefed about the PTA and E-PTA; roles and responsibilities: Mrs. Sumedha Phadke - Chairperson explained that all the parents of the school shall be the members of the Parent Teacher Association of City Pride School, Ravet Branch, and it formed at the commencement of the academic year 2022-23, in the month of April. She further mentioned that an e-message and self-nomination form for E-PTA membership was shared with all the parents and teachers of the school in the 2<sup>nd</sup> week of April. Following this process, lottery was conducted on 30<sup>th</sup> April as there were more than one parent nominations per standard and thus the required number of members were elected. She also mentioned that EPTA is a bridge between the school and the parents. All work together for the growth of the school and wellbeing of the students. The role and responsibilities of EPTA members include providing an ear to the issues and concerns of the PTA, communicate it to the E-PTA. The EPTA can give advices regarding academics, co-curricular activities, day-to-day activities, fee fixation, participation in events, and take up any points for discussion with the school authorities.

#### **4. Introduction of New EPTA Committee 2022-2023 :**

Chairperson, Mrs. Sumedha Phadke requested all the members to introduce themselves. Mrs. Sumedha Phadke, Chairperson, explained the purpose of creating this E-PTA committee which has been formed as per the rules and regulations of the Govt. norms Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 and the amendment till RNI No. MAHENG / 2009 / 35528 dated Monday 26<sup>th</sup> August 2019 for the smooth functioning of the school. She mentioned that it is a mandatory body for the better functioning and communication between the school and parents. Every member introduced himself/herself to the committee.

The New EPTA Committee 2022-2023 list was shared with the members.

Sr. No	Class	Parent Member	Sr. No	Class	Teacher Member
1	I	Ms. Sonali Shinde	9	I	Ms. Arya Dandekar
2		Mr. Vivek Deshmukh			
3	II	Mr. Vinod Molake	10	II	Ms. Smruti Sathe
4	III	Ms. Sanika Oak	11	III	Ms. Juveriya Inamdar
5		Ms. Rekha Goyal			
6	IV	Ms. Natasha Kate Mohite	12	IV	Ms. Neha Joshi
7		Mr. Sahebrao Katkade			
8	V	Mr. Madhu Akhilesham	13	V	Mansi Parab

Mrs. Natasha Mohite – Parent representative for Standard IV could not attend the meeting due to some important work.

The Chairperson shared the vision and mission of the school and briefed about the well-equipped infrastructure, breakfast, transport facility and security check at the entry gate. She further mentioned that the rubber coated playground is ready and various sports activities are carried out. The school provides morning and evening sports facility wherein the morning sports is conducted by school teachers and evening sports activities are carried out by the external faculty which includes Karate and Skating.

The members expressed their pleasure on being a part of EPTA .

Detailed information was provided by the Chairperson on the following:

- **Staff details:** Teaching staff: 39, non-teaching staff: 07 and support staff: 17
- **Health, Security and Safety-** The school takes utmost care of the students. The entire campus is under CCTV surveillance and is well equipped with firefighting system. Mock drill and demo for the teachers was conducted in the month of April. It will be conducted for students as well. A full-time nurse is appointed by the school. A general medical camp is conducted once in a year.
- Every washroom has a designated support staff and the washrooms are cleaned twice a day. Sufficient number of handwashes are kept in the washrooms. Naphthalene balls are placed in all the required areas. Pure and safe drinking water is available in school and potable water testing is done as per the government norms. Taking into consideration the climatic changes and fields in the vicinity dhoop is circulated twice a day in the classrooms. The classrooms and basement areas are sanitized from time to time.
- **Transport-** The school has an outsourced transport facility. The school has a transport committee which keeps a check on the same. Additionally, the Tracko app provides GPS details to parents.

Dr. Ashwini Kulkarni, Management Representative, suggested that a member from EPTA can be a part of Transport committee. Transport committee members, school teachers,

head regularly give a surprise visit on any of the bus routes to cross check smooth functioning.

Mr. Sahebrao Katkade- Parent representative for Standard IV, shared that he had voluntarily guided the Tracko App person regarding tracking system for android phones. This was welcomed and appreciated by all the members.

- **Breakfast-** It is an optional outsourced facility. A member of the breakfast committee tastes the food everyday 10-15 minutes before it is served to the students. Suggestions are communicated by the breakfast committee to the vendor. The menu is uploaded on the school website well in advance.
- **Fee structure-** The fee structure was shared with the parents and it was stated that it is the same from last two years since the inception of the school.

<b>Tuition fees</b>	<b>69000/-</b>
<b>Term fee</b>	<b>11500/-</b>
<b>Total Fees</b>	<b>80500/-</b>

She further added that the fee structure is same for all the classes from std. I to V

#### 5. Discussion and sharing of thoughts-

- Dr. Ashwini Kulkarni - Management Representative addressed the EPTA members and restated the purpose and necessity of having an EPTA. She further shared some general instructions regarding the bus transport and reinstated the point that parents should be present at the pickup and drop point for their child 5 min prior to the given time. The child is brought back safely to school if parents are not available on the pickup stop to avoid further delay to all other students and reach school in time for the next route. She shared an incident that had happened two days before which was amicably resolved by the transport committee. It was stated that parents should cooperate with all the transport people and follow the rules. All the EPTA members unanimously agreed to this.

She further added that any of the EPTA members can visit school and taste the school breakfast.

- Mrs. Smruti Sathe - Teacher representative of standard II, shared her experience that the students enjoy the physical classroom and other activities specially Karadi sessions.
- Mrs .Aarya Dandekar - Teacher representative of standard I, shared that children enjoy hands on activities conducted in the classroom and wait for the next session eagerly.
- Ms Rekha Goyal- Parent representative of standard III appreciated the efforts like regular class tests, worksheet, revision taken by the teachers and school for students.
- Ms Sanika Oka - Parent representative of standard III shared that the children have settled in the school within few days due to love and affection provided by the teachers.
- Mr Madhu Akhilesham- Parent representative of standard V stated the difference between the online and offline schooling and added that the children enjoy coming to physical school as it facilitates more interaction and peer learning.
- Mr Vivek Deshmukh- Parent representative of standard I suggested that taking into consideration the fact that children are attending the school online for the last two years it would be appreciated if the curriculum could be taken up considering the lacunas caused by online schooling.

Chairperson Mrs. Sumedha Phadke assured that the curriculum is planned accordingly. In addition, she informed that to evaluate the shortcomings and gap in learning, diagnostic test was conducted at the end of the academic year 21-22. In the current academic year, a record of the class test and upcoming periodic test will be maintained by the teachers. After careful analysis of the performance, remediation will be recommended to certain students.

- Dr. Ashwini Kulkarni – Management representative shared that in order to maintain uniform academic standard, we promote our old teachers rather than appointing new faculty as the teachers are synced with school systems and spirit. As a way to encourage and support the teachers there was no salary deduction during the entire pandemic period. Principal, Mrs. Sumedha Phadke added to it that a raise in salary was given taking into consideration the teachers' hard work and acquisition of new skills during online teaching. This was highly commended by all the E-PTA members.
- Mr Sahebrao Katkade – Parent representative of standard IV & Mr Vinod Molake - Parent representative of standard II, shared his feelings and thoughts and said that City Pride School is doing its best for the students and children are very attached to their teachers and school.
- Mrs Sonali Shinde - Parent representative of standard I highly appreciated the school ideology of celebrating birthday by donating books to the school library rather than distributing sweets or stationery.
- Mrs. Mansi Parab - Teacher representative standard V, stated that she has joined school in April 2022-23, and appreciated the interaction day concept as it facilitated building a bond between the teachers and the parents.
- Mrs. Neha Joshi - Teacher representative of standard IV, shared that Khan Academy- an additional in school initiative for extra practice in Mathematics gives students repetitive practice in math and has made them confident.
- Ms Juveriya Inamdar - Teacher representative of standard III appreciated the parents for the regular and optimal attendance of students in school.

#### 6. Selection of office bearers-

Mrs Sumedha Phadke – Chairperson, explained the constitution of E-PTA. She invited the members to voluntarily come forward for the post of Vice Chairperson, Secretary and Joint Secretary.

For Vice Chairperson, Secretary and Joint Secretary, members voluntarily showed interest by raising their hands. Mr. Sahebrao Katkade was selected as a Vice Chairperson and Mrs. Sanika Oka as Joint Secretary from Parent members. Mrs. Juveriya Inamdar as the Secretary and Mrs. Mansi Parab as Joint Secretary from Teacher members.

List of the post bearers is as follows-

Designation	Name of the person
1. Chairperson	Mrs Sumedha Phadke- Principal
2. Vice-Chairperson	Mr Sahebrao Katkade - Parent
3. Secretary	Mrs Juveriya Inamdar - Teacher
4. Joint Secretary	Mrs Sanika Oka – Parent
5. Joint Secretary	Ms Mansi Parab – Teacher

The names of Office Bearers were read out by Chairperson Mrs. Sumedha Phadke. All the other members of E-PTA agreed, accepted and confirmed the office bearers.

She further mentioned that the E-PTA meetings will be conducted once in every three months. Everyone will be intimated fifteen days before the meeting. Important school related issues and concerns will be taken up in the meeting. Members are free to give their valuable feedback on the processes followed at school.

#### 7. Any other point –

- Dr. Ashwini Kulkarni Management Representative mentioned that “We must not count the success of children by marks but by what they become in our life later.” She stated that students must become good human beings. To develop empathy, opportunities must be given to students to mingle with children with lesser opportunities. As such the management has adopted a ZP school from Maval and we will work to support the teachers and students of that school in every way. She said that even parents can get involved in this new venture.
- Mrs. Sumedha Phadke – Chairperson shared that the teachers are given the responsibility that the child should attain the minimum competency in each subject. Based on the analytical data post the Periodic Test I the child will be given remediation. The students also learn through various skill-based additions and activities like Khan Academy, Discovery, Creya and IQube to develop conceptual understanding and confidence in them through various competitive exams.

#### 8. Vote of Thanks-

The meeting concluded with vote of thanks and a reaffirmation to meet again in the month of September/October.



Mrs. Sumedha Phadke- Chairperson-EPTA

City Pride School, Ravet, Pune

